

STAFFORD COUNTY SCHOOL BOARD

Agenda Consideration

TOPIC: Award of Contract: Roof
Replacement – Fleet Services

ITEM NO.: 9B

PREPARED BY: Tom Henry
Project Manager

MEETING: March 28, 2006
ACTION DATE: March 28, 2006
INFORMATION ONLY:

Scott Horan, Executive
Director, Planning &
Construction

Andre' A. Nougaret,
Assistant Superintendent
for Support Services

ACTION REQUESTED BY THE SUPERINTENDENT: That the School Board approve a construction contract in the amount of \$268.5K to Simpson Unlimited, 11121 Industrial Road, Manassas, Virginia for the replacement of the roof at the Fleet Services Facility.

KEY POINTS:

1. Fleet Services Facility is a joint use facility (County and School Board) which services and maintains the combined vehicle fleet. The facility is comprised of an administrative section which houses the fleet services administrative offices and the vehicle repair garage which houses vehicle repair stalls equipped to perform all levels of vehicle repair and service. The existing roof was installed in 1980 and is over 25 years old. Both sections of the facility have been experiencing roof leaks for the last four (4) – five (5) years with an increase in roof service calls during 2003, 2004 and 2005. Due to the increased frequency of roof leaks, staff felt compelled to have the roof surveyed by a consultant engineer.
2. The Garland Company evaluated the roof in June 2004. The roof evaluation recommended the roof over the administrative section be replaced immediately and the roof over the garage section within the next two (2) – three (3) years. Staff programmed a roof replacement project for the entire facility and identified this project in the FY06-11 Capital Improvement Program with FY06 funding (\$188K).
3. In August 2005 a roof replacement project was initiated utilizing one of our open-ended professional service A/E contracts (Restoration Engineering Inc.). The design was completed in January 2006. Detailed cost estimate is \$235K with a construction period of approximately 12 weeks. Staff advertised the project in February 2006 through the Stafford County Purchasing Department. A pre-bid conference was held on March 9, 2006. Ten (10) bidders attended the pre-bid conference or requested bid packages. On March 23, 2006 bids were opened.

Six (6) bidders responded to the bid with Simpson Unlimited being the low and responsive bidder at \$268.5K. Staff has reviewed the bid and Simpson Unlimited appears to be responsive and responsible and has good references.

4. Roof Replacement Project Funding will be provided from \$188K in VPSA funds (\$40K Fall 2005 VPSA Borrow and \$148K Spring 2006 VPSA Borrow) and \$80.5K in funds from **the county**.
5. If the School Board approves the project and contingent upon Board of Supervisors approval of Spring 2006 VPSA Borrow request, staff plans to award the project and issue a notice to proceed in April 2006. The project is scheduled to be completed by September 2006.

SCHOOL BOARD GOAL: #5 – Provide facilities that promote student learning and and community support.

FUNDING SOURCE: VPSA – Fleet Services Roof Replacement & **County Funds**

AUTHORIZATION REFERENCE: Stafford County School Board Policy 4-12
February 2006 Stafford County School Board Policy 4-32